



HEALTH HOLDING

HAFER ALBATIN HEALTH
CLUSTER
MATERNITY AND
CHILDREN HOSPITAL

Department:	Anesthesia Care		
Document:	Multidisciplinary Policy and Procedure		
Title:	Safety Committee Risk Assessment Policy		
Applies To:	All Anesthesia Staff		
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1. PURPOSE:

- 1.1 To identify hazards to health and safety for patients, staff and visitors and to evaluate the risks created by those hazards so as to decide on effective controls.

2. DEFINITIONS:

- 2.1 **Safe** – a condition where risks have been controlled to the level required or so far as is reasonably practicable.
- 2.2 **Hazard** – something with the potential to cause harm (substance or machines, methods of work and other aspects of work organization).
- 2.3 **Risk** – the likelihood that the harm from a particular hazard is realized. The extent of other risk covers the number of people affected and the consequences for them. Therefore, risk reflects both the likelihood and severity of the harm.

3. POLICY:

- 3.1 In regard to our commitment to achieve and maintain a high standard of health and safety for our patients, staff and visitors, it is necessary that we identify the hazards which threaten health and safety, evaluate the risk that arise from those hazards and a careful, practical precautions which will protect against them and this is what is termed "Risk assessment".
- 3.2 Risk assessment will be carried out periodically as a check on our performance in safety management. These checks will look into the hospital building, the equipment in the hospital and the work method employed by the staff. Risk assessment will be carried out by the competent members of the staff in this process, but it is essential that everyone participates, cooperates and contributes skill and knowledge to make it a success.
- 3.3 Even if a formal risk assessment is not taking place, please take time to check that good health and safety management practices within your area of responsibility are being adopted. Every member of the staff should report hazards in their work area and feel free to make suggestions for improvements in health and safety.

4. PROCEDURE:

- 4.1 The following procedures or steps should be implemented in assessing and managing risks:
 - 4.1.1 Consider the tasks, activities and situation.
 - 4.1.2 Identify hazards.
 - 4.1.3 Identify those who may be exposed or particularly at risk.
 - 4.1.4 Analyze the severity and likelihood of exposure.
 - 4.1.5 Evaluate the risk and assess the risk levels.
 - 4.1.6 Consider suitable risk control measures in addition to existing controls.
 - 4.1.7 Implementing risk control measures.
 - 4.1.8 Ensure staff understands control measures.

- 4.1.9 Monitor the measures.
- 4.1.10 Review and introduce any corrective action.

5. MATERIALS AND EQUIPMENT:

N/A

6. RESPONSIBILITIES:

- 6.1 Nurses
- 6.2 Anesthesia Technician
- 6.3 Anesthesiologist

7. APPENDICES:

N/A

8. REFERENCES:

- 8.1 American Society of Anesthesiology.

9. APPROVALS:

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